

No. D-13020/6/2005-GA-Vol-I
Government of India
Ministry of Commerce & Industry
Department of Industrial Policy & Promotion
GA Section

Udyog Bhawan, New Delhi
Dated: 19th January, 2010

Subject: Annual contract for Pest & Insects Control and Protection of records/furniture etc. in Department of IP & P.

Dear Sir,

Sealed quotations are invited for Pest-Insects Control in the offices and protection of records, wooden almirahs and other wooden structures of this Department on annual contract basis on following terms & conditions:

- i) The services will required to be on requirement basis and payment would be made on area basis i.e. per square feet.
- ii) Contract shall initially be for a period of one year from the date of award of contract. The contract can be curtailed at the discretion of the Department. Contract can also be extended by the Department on same terms and conditions in consultation with the firm.
- iii) The contractor shall arrange for all materials and machines required for execution of contract at his own cost.
- iv) The contractor shall have to put experienced persons on work. The payment to the contractor for his work will be made on monthly basis after obtaining satisfactorily work completion certificate from the user concerned. No transportation charges or any other incidental charges on this account will be paid by the Department.
- v) If the work of contractor is found unsatisfactory or if contractor dishonours the contract, the contract will be terminated and the job will be got done by any other firm at the risk and cost of the contractor.
- vi) EMD of Rs. 5000/- needs to be submitted alongwith quotations in the form of Demand draft/bankers cheque addressed to Drawing & Disbursing Officer, D/o IP &P, Udyog Bhawan, New Delhi.
- vii) Only firms holding valid license for the work having three years experience in the field in any Govt./Semi Govt./PSU/Private organization of repute needs to apply. Satisfactory service reports of concerned department needs to be enclosed with quotations.

2. The quotations should reach to the undersigned in a sealed cover superscribed "**Quotations For Pests-Insects Control and Protection of Records/Furniture etc.**". The quotations may be submitted to Under Secretary(GA) by 3.30 PM on or before 10th February, 2010 in Room No. 271 The quotations will be opened on the same day at 4 PM. The representatives of the firms who wish to be present at the time of opening of quotations are welcome..

3. The Department reserves the right to terminate the contract at any time without assigning any reason whatsoever.

Yours faithfully,

(Satish Kalothra)
Under Secretary to the Government of India
Tele. No. 2306 3211